|  |  |
| --- | --- |
|  | **APPLICATION FORM**  *Please fill CV in Doc format and check the details carefully (Name&Surname must be written according to foreign passport’s details)* |

**PERSONAL PROFILE**

**(please save CV in DOC format. No need to make PDF)**

|  |
| --- |
|  |

**Preferable country/city:**

|  |  |
| --- | --- |
| **Position applied for:** |  |
| **Name&Surname** |  |
| **Date of Birth** |  |
| **Nationality** |  |
| **City of residence** |  |
| **Age/ Weight / height** |  |
| **Marital status** |  |
| **Foreign passport (expiry date)** |  |
| **Are you vaccinated? If yes, which vaccine (please write)? How many dose?** |  |
| **Date of issue of Passport of Vaccination** |  |

Photo 3\*4

|  |  |
| --- | --- |
| **Mobile number** |  |
| **Email** |  |
| **Skype id** |  |
| **Facebook/VK/Instagram page** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | | | |
| **Certificate / Degree** | **School /College/ University** | **Area of**  **Specialization** | **Years**  **started-completed** |
|  |  |  |  |
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| --- | --- | --- | --- |
| **Work experience** | | | |
| **Job title** | **Company name** | **Period of work** | **Main duties** |
|  |  |  |  |
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|  |  |
| --- | --- |
| **Languages Known:** | |
| **Language** | **+/-** |
| **English** | **+** |
| **Russian** | **+** |
|  |  |
|  |  |

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| --- | --- | --- | --- | --- | --- |
| **Have you ever worked with the following hotel and other programs: +/-** | | | | | |
| **Opera (hotel program)** | **Fidelio (hotel program)** | **Excel** | **Word/PowerPoint** | **R-Keeper** | **List other program known** |
|  |  |  |  |  |  |

**Additional questions for work visa purpose:**

|  |  |
| --- | --- |
| **Have you ever worked in Middle East?** | |
| **yes** | **no** |
| **Do you have a ban in Middle East? Yes / no (underline please)** | |
| **Define the country:** |  |
| **Have you ever been to Israel? (underline the answer)** | |
| **Yes** | **No** |
| **Do you have any Israel stamps in the foreign passport? (underline the answer)** | |
| **Yes** | **No** |

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\***

**WHERE DID YOU FIND US ABOUT SMARTSTAFF?**

|  |  |
| --- | --- |
| Facebook |  |
| VK |  |
| Instagram |  |
| Work.ua |  |
| Rabota.ua |  |
| Website smartstaff.com.ua |  |
| Friends |  |
| Other |  |

**I agree to pay the company fee in amount of 10 000 hrn or 500 USD (check the fee company policy here** [**http://smartstaff.com.ua/cost-of-the-program/**](http://smartstaff.com.ua/cost-of-the-program/)**) after passing and signing the offer letter/labor contract from the employer - yes / no**

**I agree with processing of my data during the recruitment process**

**- yes / no**

|  |  |
| --- | --- |
| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Signature (put your Surname&Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Please attach a full length photo ☺**